

25th May 2020

AGENDA

Dear Councillor

You are invited to a meeting of the:

Town Development Committee
on Monday 1st June 2020 at 7pm
to be held online

Membership:

Cllr Brett (East)	Cllr Pitcher (East) Vice Chairman
Cllr Davis (East)	Cllr Ridout (West)
Cllr Fraser (West)	Cllr Nicklin (ex officio, Chairman of SPRWG) Vice Chair
Cllr Fryer (Broadway)	Bill Parks (external representative)
Cllr Macfarlane (West) Chairman	Len Turner (external representative)

Copied to all other members for information.

Normally, the Council would meet in person and provide an opportunity for members of the public to attend. However, during the current emergency, this is not possible, and the Government have put in place Regulations that allow 'Virtual' committees to be convened and held to conduct local authority business.

The Council has adopted appropriate procedures to ensure the smooth administration of such virtual meetings.

If you wish to attend the meeting and speak in public participation please contact admin@warminster-tc.gov.uk at least a day prior to the meeting to enable this to be facilitated. If you wish to view the meeting please see the link on the Warminster Town Council Website www.warminster-tc.gov.uk in the meetings diary

Yours sincerely



Fiona Fox BA (Hons) MCIPD FSLCC
Town Clerk and Responsible Financial Officer

1. **Apologies for Absence**

To receive and accept apologies, including reason for absence, from those unable to attend.

2. **Declarations of Interest**

To receive any declarations of interest under Warminster Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

3. **Minutes**

3.1 To approve and sign as a correct record, the minutes of the Town Development Committee (TD) meeting held on Monday 17th February 2020; copies of these minutes have been circulated and Standing Order 12.1 provides that they may therefore be taken as read.

3.2 To note any matters arising from the minutes of the Town Development Committee meeting held on Monday 17th February 2020.

4. **Chairman's Announcements**

To note any announcements made by the Chairman.

Standing Orders will be suspended to allow for public participation.

5. **Public Participation**

To enable members of the public to address the Council with an allowance of three minutes per person regarding any item on the agenda and **to receive** any petitions and deputations.

5.1 Petition to Wiltshire Council asking for metal railing to be removed from outside Foreminster Court Warminster.

Members are asked if they wish to support the petition. (attached with photos of Foreminster Court)

Standing Orders will be reinstated following public participation.

6. **Reports from Unitary Authority Members**

To note reports provided which are relevant to this committee.

7. **Community Area Transport Group (CATG)**

The next meeting of CATG was scheduled to be on Thursday 18th June 2020. Please see the letter from Wiltshire Council advising that CATG projects will be suspended (unless currently working onsite)

The government expects local authorities to make significant changes to their road layouts to give more space to cyclists and pedestrians. Members to consider if they have any suggestion for Wiltshire Council to consider

8. **New Issues**

8.1 Request for discussion the installation of 30mph signs at either end (and maybe in the middle) of Woodcock Road - Between Imber Bridge and Boreham Road mini roundabouts.

A resident has asked this be considered. (Attached) **Members to decide any action they wish to take.**

8.2 A resident has contacted the council to ask; “Would it be possible in the near future to extend the pavement from its end in Victoria Road to Bugley Cottages, Victoria Road. We have been walking this way for the past 18 months and it has been lovely walking along there over the past few weeks, but now it is becoming dangerous again as the traffic travel over the speed limit along there giving walkers very little space. There is plenty of space along that road as people have been walking along the verge which could be made into pavement.”

Members to decide any action they wish to take.

9. Cycle Path Between Boreham Road and Smallbrook Road

The town council has received a request to support a cycle path between Boreham Road and Smallbrook Road. This section of Smallbrook Road was cleared and cut back by volunteers and Warminster Town Council staff cleared the mud from the surface. This stretch of lane is now proven to be a public right of way, it has a good surface and is owned by the Town Council. Volunteers are willing to insert cycle route signs at each end of the route. Thus, Warminster Town Council would acknowledge that the public may cycle on the route.

A bid for £313.80 has been submitted under the Council Grants process for a grant to pay for the signs. This bid will be considered by the Finance and Audit Committee. Volunteers will provide posts and postcrete where necessary.

See map of route (attached). A PowerPoint presentation by Nigel Linge has been circulated to members.

Members are asked to decide if they wish to support the request for a cycle path between Boreham Road and Smallbrook Road.

10. Proposed, Pedestrian, Cycle and Mobility Scooter Ramp Between Smallbrook Road and Willow Crescent

The town council has received a request to support the principle of a Pedestrian, Cycle and Mobility Scooter Ramp Between Smallbrook Road and Willow Crescent.

Nigel Linge writes “The section of Smallbrook Road from its junction with Gipsy Lane Runs down a steep and narrow section and makes a 90-degree left turn. The route is dangerous for walkers, cyclists, users of mobility scooters and horse riders. A set of steps already exists from Smallbrook Road near to the Smallbrook Road car park up to Willow Crescent but this is not suitable for all but healthy pedestrians. I believe that a ramp between Smallbrook Road and Willow Crescent would allow “soft users” to use Willow Crescent as a safer route than “the Hollow” “.

See highway improvement request from (attached). A PowerPoint presentation by Nigel Linge has been circulated to members.

Members are asked to decide if they wish to support the principle of a Pedestrian, Cycle and Mobility Scooter Ramp Between Smallbrook Road and Willow Crescent.

11. Town and Country Planning Act 1990 s.257 applications

Wiltshire Council have received a couple of Town and Country Planning Act 1990 s.257 applications in the Warminster area which they would like to consult on.

Proposed Diversion of Footpath Warminster 53 (part) (attached)

The developer wishes to divert the definitive line onto the actual line. As far as the Smallbrook Nature Reserve is concerned, it will still join the reserve in the same place where there is a kissing gate. The path will meet the landowners boundary at the established point and use the established desire line on his land.

Officers recommend members support the application.

Proposed Diversion of Footpath Warminster 5 (part) (attached)

The proposal is similar to many others that we have seen in Warminster over the years, where the footpath is diverted onto the new footway in a development. There is no significant increase in distance walked and the surface will be better.

Officers recommend members support the application.

12. Communications

The members to decide on items requiring a press release and **to nominate** a speaker for any item on the agenda if required.

Minutes from this meeting will be available to all members of the public either from our website www.warminster-tc.gov.uk or by contacting us at Warminster Civic Centre.

Date of next meeting: Monday 19th October 2020

Petition to Wiltshire Council

Safety issue regarding the metal railings at *Foreminster court, Warminster.*

We, the occupiers of the **12 properties at Foreminster court Warminster**, would like the metal railings situated along the pavement beside the road to **be removed**.

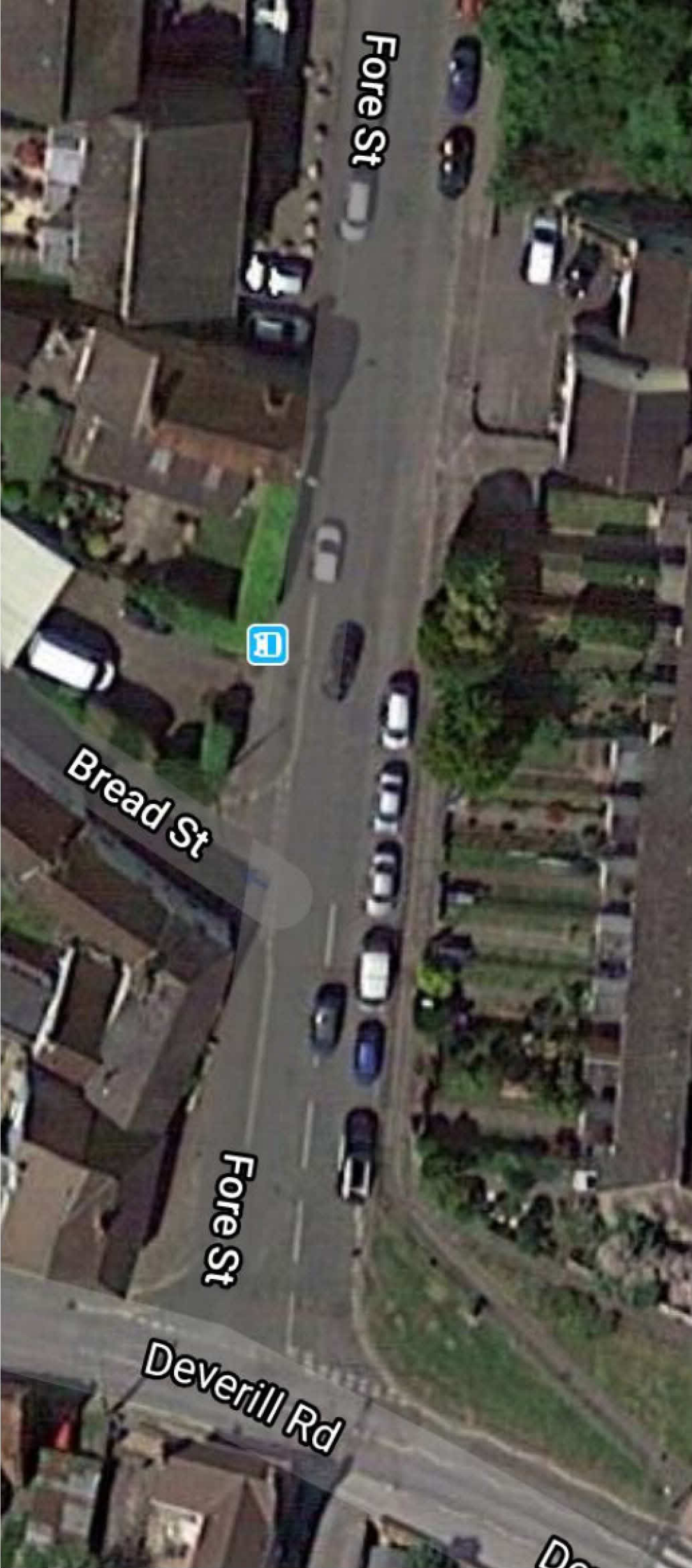
Parking outside Foreminster court is minimized at times and is also extremely dangerous, especially with children and a young baby as we soon discovered in February of this year.

Once we had parked our car facing the correct way outside of our property (no.11) the only way to get our baby out of the car is from the roadside, as it's impossible from the pavement side as the railings are situated there. As we took the baby seat out of the car, a very impatient man in a white van drove past and hit the baby seat with his wing mirror, in which our 14 month old baby was located in the seat. He didn't stop and drove off. luckily no one was hurt. We feel this is very important we address this matter and that you are fully aware that the metal railings are a nuisance and dangerous.

Reasons for the metal railings to be removed:

- Children and passengers will be able to safely get out of vehicles onto the pavement and not the road.
- Parts of the railings are bent and have sharp points in certain areas.
- They are extremely ugly.
- They are old.
- They are a nuisance and dangerous





Fore St

Bread St

Fore St

Deverill Rd

De

Dear Towns, Parishes and Councillors

Towns and Parishes have been copied into the email via bcc.

Following the announcement of the Covid-19 lockdown by Government in late March, many more people have been walking and cycling for exercise purposes or to access essential services. Because of the reduction in traffic, people have largely been able to do this in a safe manner. However, as the Covid-19 lockdown is eased, increased levels of traffic will make it more difficult for pedestrians and cyclists to safely achieve the 2m social distancing requirement and to travel and exercise safely. The importance of this is heightened by the Government advice for people to avoid using public transport where possible and to instead walk, cycle, or drive.

In response to the above situation, the Department for Transport (DfT) issued new statutory guidance on 9 May 2020; 'Traffic Management Act 2004: network management in response to COVID-19'^[1]. Included in the foreword by the Secretary of State for Transport is the following;

The government therefore expects local authorities to make significant changes to their road layouts to give more space to cyclists and pedestrians. Such changes will help embed altered behaviours and demonstrate the positive effects of active travel. I'm pleased to see that many authorities have already begun to do this, and I urge you all to consider how you can begin to make use of the tools in this guidance, to make sure you do what is necessary to ensure transport networks support recovery from the COVID-19 emergency and provide a lasting legacy of greener, safer transport.

The guidance states that local authorities where public transport use is low should be considering all possible measures and that these measures should be taken as swiftly as possible, and in any event within weeks.

The full guidance can be found here:

<https://www.gov.uk/government/publications/reallocating-road-space-in-response-to-covid-19-statutory-guidance-for-local-authorities/traffic-management-act-2004-network-management-in-response-to-covid-19>

In response, the Council has formed multi-disciplinary teams of Officers for each community area and who have initially been asked to identify potential sites and measures using their local and technical knowledge. Given the Government's timescale requirements and the growing on-the-ground need, it is not proposed to carry out an extensive consultation process either with stakeholders or the public. Rather, officers will liaise with local members (through Area Boards) and city, town and parish councils to further identify potential sites and measures using their local knowledge. In addition, suggestions from members of the public, stakeholders, partners and other bodies will be considered. Ultimately, it is proposed that all potential schemes will be assessed against the agreed criteria by a panel of officers

^[1] <https://www.gov.uk/government/publications/reallocating-road-space-in-response-to-covid-19-statutory-guidance-for-local-authorities/traffic-management-act-2004-network-management-in-response-to-covid-19>

to identify a priority list for design and implementation. Where applicable, measures will also be subject to a Road Safety Audit and accessibility audit prior to implementation.

Most proposals are not likely to require Temporary Traffic Regulation Orders (TTRO), but where they are required these will be subject to consultation and Cabinet Member approval in accordance with the latest DfT guidance.

The local Wiltshire Council members and the relevant city, town or parish councils will be informed of the intention to install the measure.

Should you have any queries or suggestions, could you please forward it to Integrated Transport at Wiltshire Council email address - Integrated.Transport@wiltshire.gov.uk.

The priority to complete this work will mean that this will be the focus of the teams who would normally complete Community Area Transport Group (CATG) work. CATG projects will be suspended (unless currently working onsite) until it is practical to recommence.

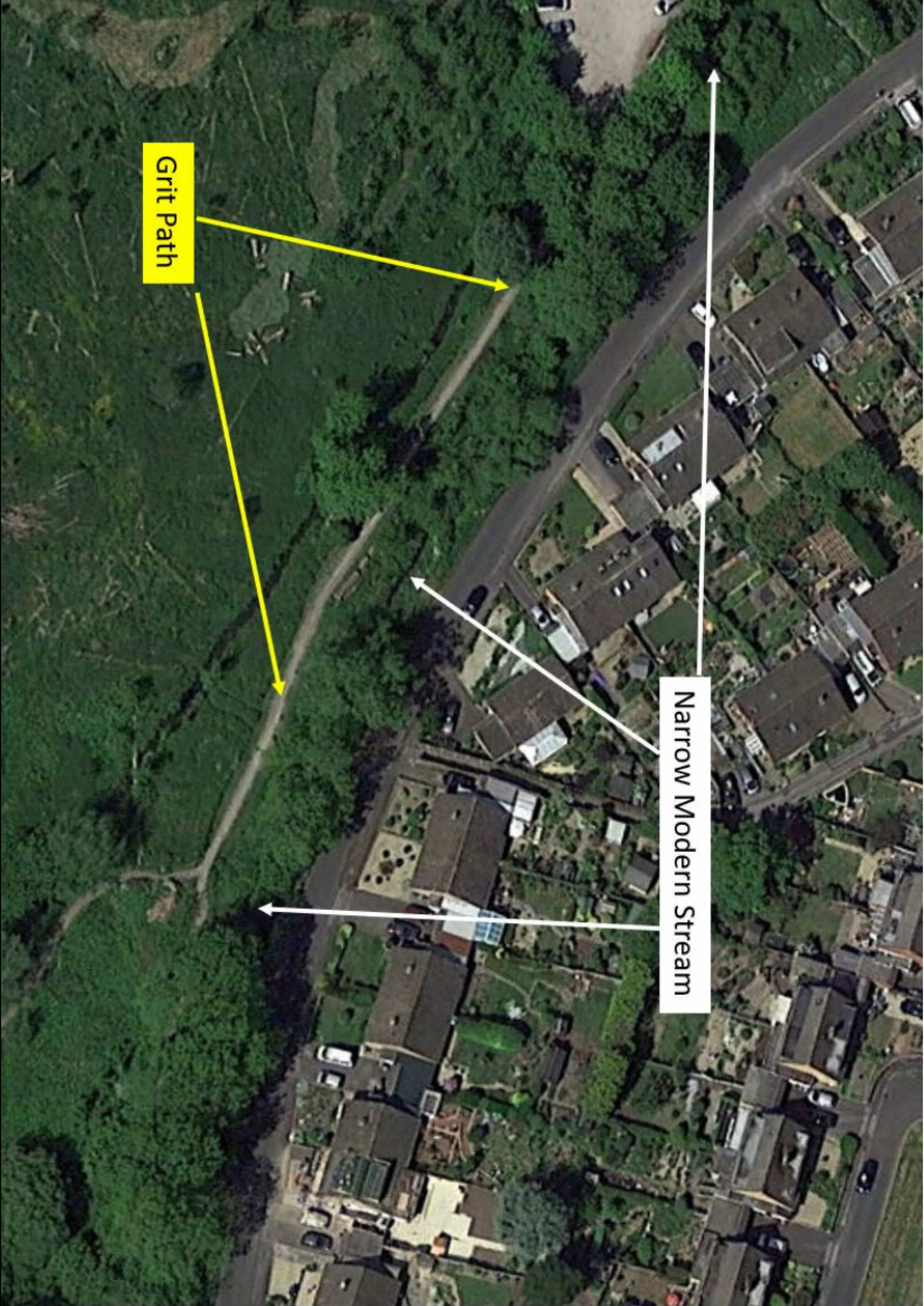
I trust this is of assistance.

Cllr Mrs Wayman

Cabinet Member for Highways, Transport and Waste

Grit Path

Narrow Modern Stream





WARMINSTER

The Hollow section
of Smallbrook
Road

Proposed Ramp

Proposed Alternative Route

Highways Improvement Request Form

Contact Details

Name:		Date:	23 March 2020
Address:			
Telephone No:			
Email Address:			

Issue Details

Location of Issue:	Smallbrook Road, Warminster
Community Area:	Warminster
Parish or Town Council:	Warminster
Nature of Issue: (Max 600 characters) The section of Smallbrook Road from its junction with Gipsy Lane runs down a steep and narrow section and makes a 90 degree left turn. The route is dangerous for walkers, cyclists, users of mobility scooters and horse riders. A set of steps already exists from Smallbrook Road near to the Smallbrook Road car park up to Willow Crescent but this is not suitable for all but healthy	
How long has it been an issue?	For some years but getting much worse.
What would you like done to resolve this issue? (Max 600 characters) I believe that a ramp between Smallbrook Road and Willow Crescent would allow "soft users" to use Willow Crescent as a safer	
Have you been in touch with your local Wiltshire Councillor? (Yes/No)	Yes

*This form needs to be completed and e-mailed or sent to your local Town or Parish Council.
Town and Parish contact details are available via the link below:*

<https://cms.wiltshire.gov.uk/mgParishCouncilDetails.aspx>

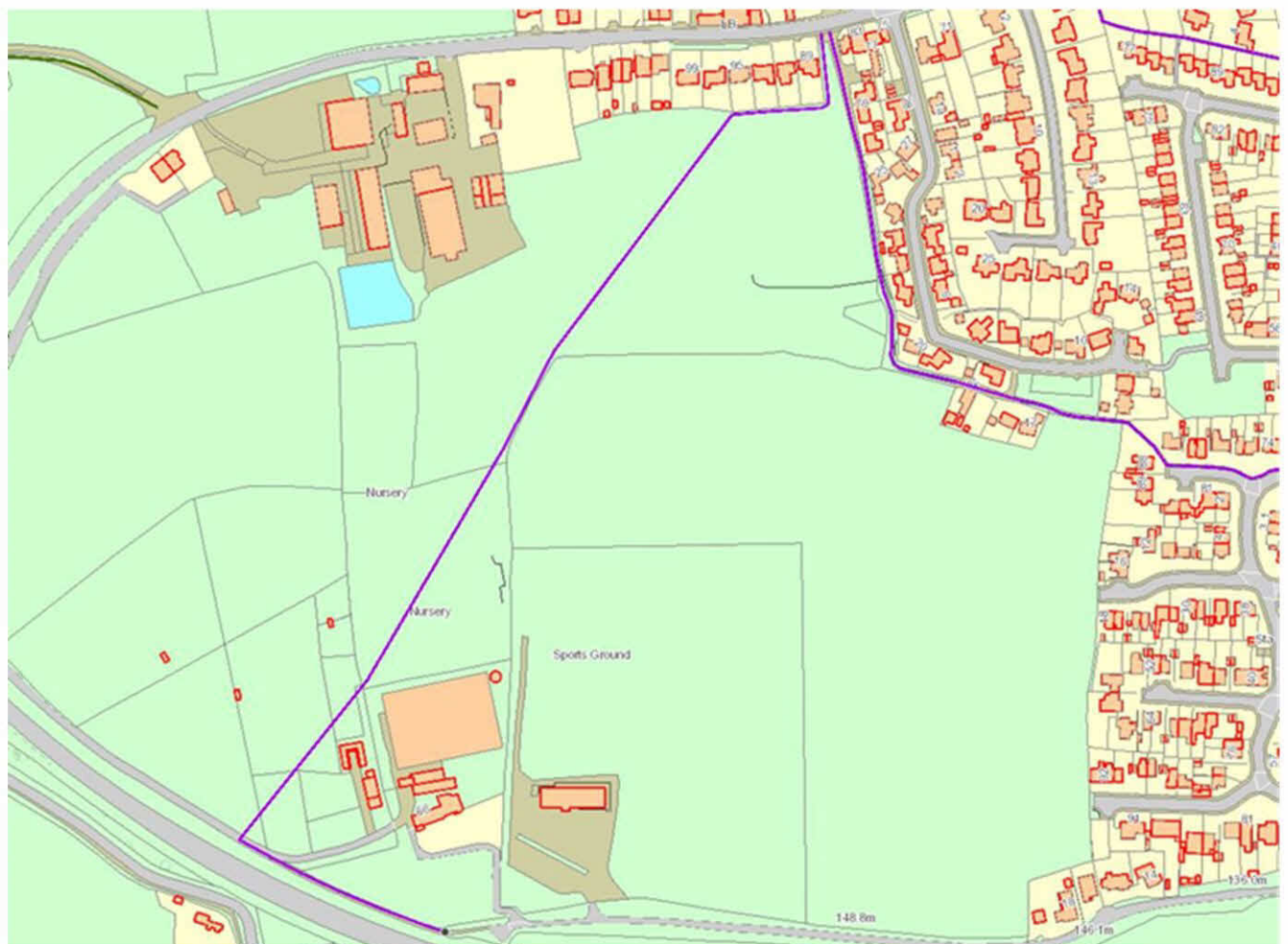
Town or Parish Council Comments: (To be completed by Town or Parish Council only - Max 600 characters)

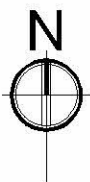
Town and Country Planning Act 1990 Section 257
The Proposed Diversion of Footpath Warminster 5 (part)

Wiltshire Council are in receipt of an application, dated 12 March 2020, to divert Warminster 5 (part), under Section 257 of the Town and Country Planning Act 1990. The proposal is to divert the Footpath Warminster 5 (part) at Folly Farm, Warminster as shown on the attached plan from the route shown with a bold line to a new route shown with a bold dashed line. The diversion has been applied for to enable the proposed development under planning application 19/09428/FUL of 46 residential properties with associated parking, open space, vehicular and pedestrian access and associated infrastructure and engineering works. The width of the path is to be 2 metres with a tarmac surface and tactile paving at road crossing points and street lighting.

If you would like to make any observations or representations regarding the proposals, I would be very grateful if you could reply to me via email, no later than Friday 3 July. In the current circumstances if you need a longer period to prepare a response please let me know.

Please note that any responses to this letter will be available for public inspection in full.





Future residential development

POS

Future residential development

Existing residential development

B/7

5

6

A/1

Folly farm

WARM5

2

3

4

Point A/1	OSGR SO 85294 44417
Point 2	OSGR SO 85330 44422
Point 3	OSGR SO 85340 44422
Point 4	OSGR SO 85351 44428
Point 5	OSGR SO 85349 44533
Point 6	OSGR SO 85367 44538
Point B/7	OSGR SO 85377 44554

KEY

- Development Boundary
- Unaffected Routes
- WARM5 - Existing route to be closed
- From point A to B
- - - Proposed diversion route
- From point 1 to 7

Revision	Date	Amendment	Initials
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Development	Folly Farm		
Location	Warminster		
Marketing Name	TBC		
Drawing Title	PROW DIVERSION ROUTE		
Drawing Number	RHSW.5343.PROW-1		
Revision		Scale @ A3	1:1000
Drawn By	NB	Date Started	Feb '20
Checked by		Date	


REDROW
HOMES
Redrow Homes SW
Redrow House, Westpoint, Bristol, BS3240G
Tel: 01454 62500 Fax: 01454 610033 Web: www.redrow.co.uk

Legal Disclaimer TBC

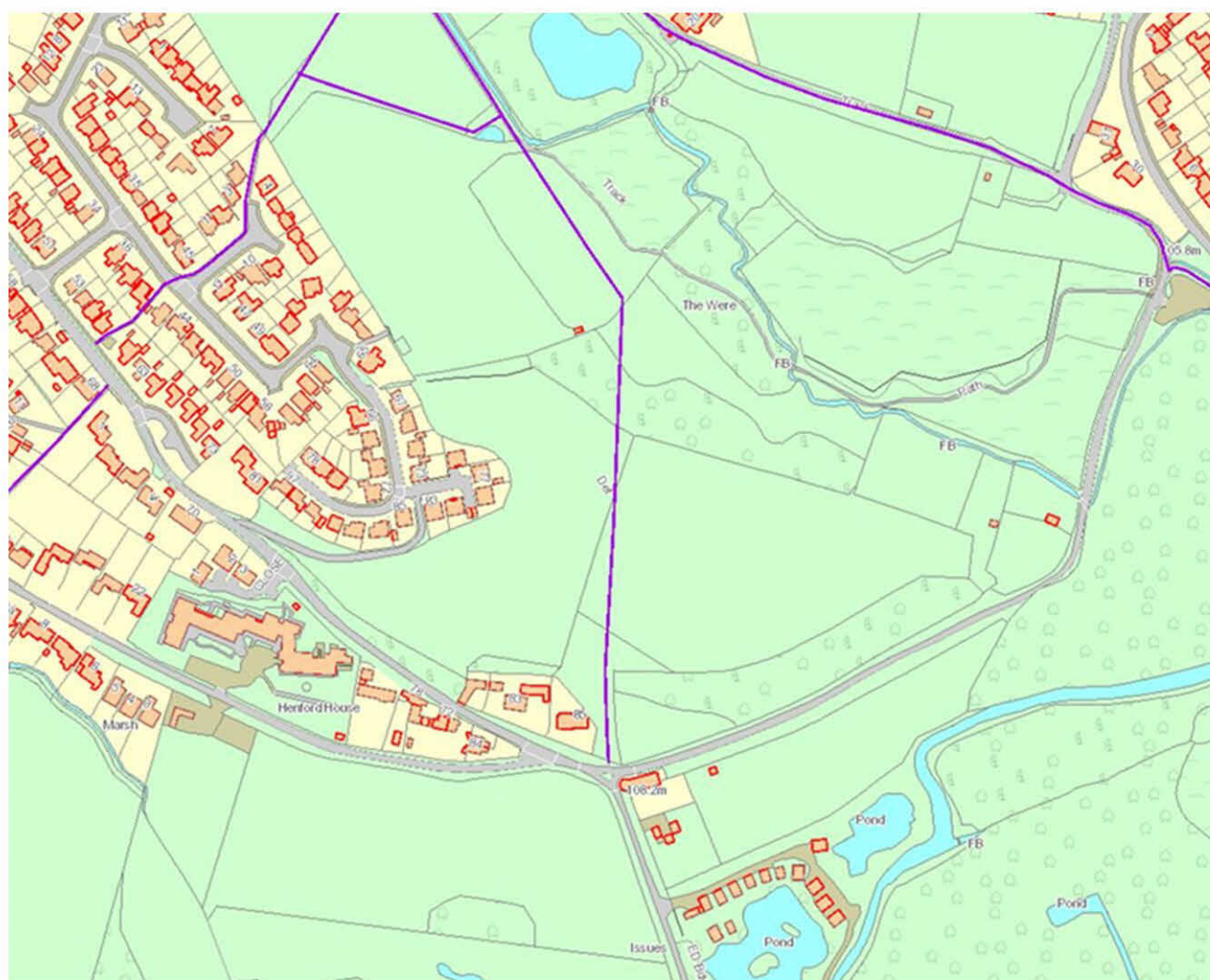
This layout has been designed after due consideration of our Context & Constraints Plan

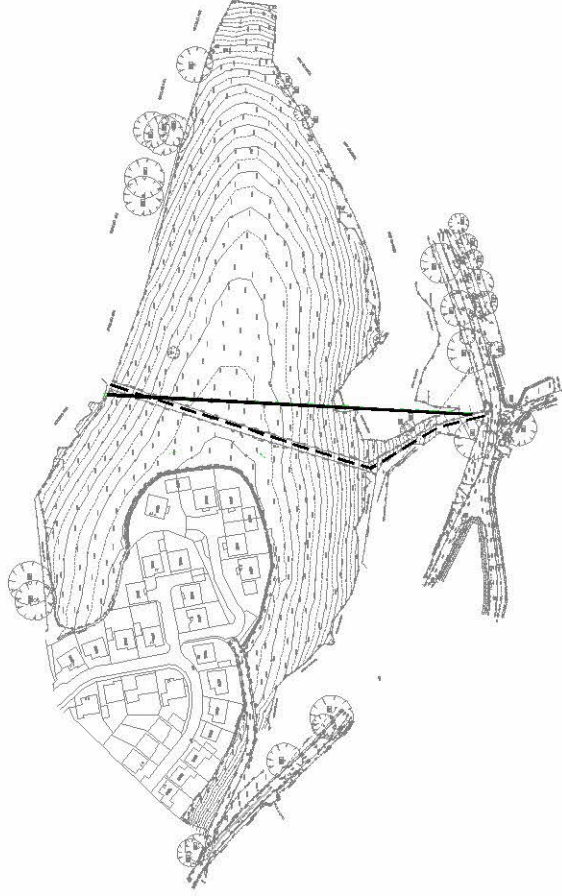
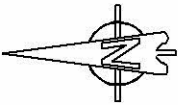
Town and Country Planning Act 1990 Section 257
The Proposed Diversion of Footpath Warminster 53 (part)

Wiltshire Council are in receipt of an application, dated 20 April 2020, to divert Warminster 53 (part), under Section 257 of the Town and Country Planning Act 1990. The proposal is to divert the Footpath Warminster 53 (part) at land east of Damask Way, Warminster as shown on the attached plan from the route shown with a bold line to a new route shown with a bold dashed line. The diversion has been applied for to enable the proposed development under planning application 17/12348/OUT for 28 dwellings. The width of the path is to be recorded as 4 metres with a grass surface.

If you would like to make any observations or representations regarding the proposals, I would be very grateful if you could reply to me via email, no later than Friday 3 July. In the current circumstances if you need a longer period to prepare a response please let me know.

Please note that any responses to this letter will be available for public inspection in full.





REV. No.	DATE	DESCRIPTION	DRAWN	CHECKED
<div> <div> MJA CONSULTING CIVIL & STRUCTURAL ENGINEERS Ipsium Court, 24 The Quadrant, Abingdon Science Park, Abingdon Oxon, OX14 3YS Tel: 01235 866173 Email: mail@mjaconsulting.co.uk </div> <div> </div> </div>				
Client Backhouse Housing			Scale: 1:2500 @ A3	
Project Damask Way Warminster			Status: PRELIMINARY	
Title Public Right of Way Diversion			Drawn: JS Project Engineer: AD Project No: 6088 Date: 20/04/2020	
			Drawing Number: 6088-MJA-SW-XX-DR-C-050 Rev: P1	